NI COLENT HIGH SCHOOL DISTRICT

School Board Meeting
Monday, April 23, 2012

7:00 p.m. - Room B113

Phone (414) 351-1700 Web: http://www.nicolet.k12.wi.us

MISSION STATEMENT: Nicolet High School promotes intellectual discovery, inspires creativity, embraces diversity, and encourages students to become enlightened, humane, responsible citizens.

AGENDA

I. The District Administrator reports that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

II. Call the Meeting to Order
School Board President Marilyn Franklin will call the meeting to order

III. Pledge of Allegiance

IV. Reading of the Mission Statement
The School Board President will read the School Board Mission Statement.

V. School Board Election
Mr. Jeff Dellutri, Nicolet Business Manager, will report on the results of the April 3, 2012 School Board election. Information is included in the School Board packet.

VI. Swearing in of Mrs. Marilyn Franklin and Mrs. Elizabeth (Libby) Gutterman as School Board members

VII. School Board Member Roll Call

VII. Recommend Approval of the Agenda
Formal adoption of the agenda is done to assure that the topics discussed and acted upon by Board Members were properly noticed to the public. Changes and/or corrections to the printed agenda are permitted at this time.

IX. Election of School Board Officers for April 23, 2012 through April 22, 2013

A. President
B. Vice-President
C. Clerk
D. Treasurer
E. Member

X. Assignment of School Board Committees for April 23, 2012 through April 22, 2013

- Budget and Finance Committee (2 Board Members) - Franklin & ________
• Curriculum Committee  (2 Board Members) - Franklin & _____________
• Facilities Committee  (2 Board Members) - Kasle (chr) & Franklin
• Personnel Committee  (2 Board Members) - Franklin (chr) & Grodsky
• Policy Committee  (2 Board Members) - Redeker & _____________
• CESA #1 Delegate  (1 Representative) - _____________
• Chapter 220 Planning Council  (1 Board Member) - Kasle
• K8/UHS Coalition Representative  (1 Board Member) - Redeker
• Legislative Committee  (2 Board Members) - Grodsky (chr) & _____________
• Negotiating Team - Grodsky - Kasle (alternate)
• Nicolet High School Foundation  (1 Board Member) - Franklin
• Nicolet Recreation Advisory Committee  (1 Representative) - Franklin
• Shared Services - Franklin
• WASB Delegate Assembly  (1 Board Member) - Grodsky

Above is a list of the School Board Committees and the remaining School Board members who were on those committees during the 2011-12 school year. Continuing board members may remain on the same committee if they wish; new board members are to be assigned to committees for the 2012-13 school year.

XI. **Superintendent’s Report**
Dr. Monroe will report on happenings and awards at Nicolet since the March School Board meeting.

XII. **Foundation Report**
Chris Macon, Executive Director of the Nicolet Foundation will report on Nicolet Foundation activities.

XIII. **Student Council and National Honor Society Reports**
Representatives of the Student Council and National Honor Society will be present to discuss Student Council and National Honor Society activities.

XIV. **Athletic Department Report**
Kirk Krychowiak, Director of Athletics and Recreation will update the School Board on Athletic Department activities.

XV. **Recreation Department Report**
Kirk Krychowiak, Director of Athletics and Recreation, will report on the happenings in the Recreation Department over the past month.

XVI. **Approval of the Consent Agenda**

A. **Recommend approval of the Minutes of the March 26, 2012 School Board meeting**
Minutes of the March 26, 2012 School Board meeting are included in the School Board packet.

B. **Recommend approval of the purchase orders, vouchers, payrolls, cash receipts and financial reports and other disbursements for the month of March 2012 as emailed to Board members on April 19, 2012.**

   1. Cash receipts for March in the amount of $4,03,859.66
   2. Purchase Orders of $16,547.40 for the month of March
   3. Accounts Payable for March in the amount of $950,255.77 and payrolls for March in the amount of $549,165.12
   4. Financial Reports for the month of March 2011

C. **Recommend approval of the following five Personnel Committee agenda items:**

   1. **Recommend approval of the resignation of Bradley Kozaczuk as a Study Hall Paraprofessional and Head Football Coach**
Mr. Kozaczuk’s resignation was effective as of March 26, 2012. The Personnel Committee recommends School Board approval of the resignation of Bradley Kozaczuk as a Study Hall Paraprofessional and Head Football Coach.

2. **Recommend approval of the resignation of Steven Younk as a Freshman-Sophomore Study Hall Paraprofessional**

Mr. Younk’s resignation was effective as of March 29, 2012. The Personnel Committee recommends School Board approval of the resignation of Steven Younk as a Freshman-Sophomore Study Hall Paraprofessional.

3. **Recommend approval of the appointment of Kikora (Shani) Smith as a Study Hall Paraprofessional**

Ms. Smith has been working at Nicolet as an After-School Supervisory Aide. She is being reassigned as a Study Hall Paraprofessional to cover a vacancy due to a resignation. Ms. Smith will work from 7:00 am-3:30 pm and is eligible to receive benefits. The Personnel Committee recommends School Board approval of the appointment of Kikora Smith as a Study Hall Paraprofessional.

4. **Recommend approval of the appointment of Luis Mejia as Head Boys Soccer Coach**

Athletic Director/Director of Recreation, Kirk Krychowiak and coaches Brad Kuehl, Dann Jacobson and Paul Hepp interviewed and recommended the appointment of Mr. Luis Mejia as Head Boys Soccer Coach to the Personnel Committee. Mr. Mejia has been on the Nicolet soccer coaching staff for the past four years. The Personnel Committee recommends School Board approval of the appointment of Luis Mejia as Head Boys Soccer Coach.

5. **Recommend approval of the following Summer School Teachers for 2012:**

   - Sarah Radtke English
   - Aaron Schwantes IT Essentials
   - Mary Wincapaw White IT Essentials
   - Mary Foran NovaNet
   - Laura Mildebrandt Physical Education
   - Amie Heinzelman Physical Education

      *Refer to March 17, 2012 Personnel Committee agenda item XI.* Ms. Schwantes, Ms. White, Ms. Foran and Ms. Mildebrandt have been teaching in Nicolet’s Summer School programs for many years. Ms. Heinzelman is new to Nicolet’s Summer School program and is presently a physical education teacher at Nicolet. Ms. Radtke is also new to Nicolet’s Summer School program and is currently a replacement English teacher at Greendale High School. The Personnel Committee recommends School Board approval of the above named teachers for the 2012 summer school.

Marilyn Franklin and Mort Grodsky sat as the Personnel Committee on April 17, 2012.

D. **The Budget and Finance Committee met on April 16, 2012. There are no Consent Agenda items.**

Ellen Redeker and Joe Kasle sat as the Budget & Finance Committee April 16, 2012. Board members Marilyn Franklin, Mort Grodsky and Jennifer Peltz also attended the meeting.

E. **Recommend approval of the following one Facility Committee agenda item:**

1. **Recommend approval to begin Phase #1 of Water Run-off Mitigation Investigation and re-mediation engineering work**

      *Refer to April 17, 2012 Facility Committee agenda item 7.* The Facility Committee and Administration recommend School Board approval to proceed with phase #1 design work with North Shore Engineering related to water run-off mitigation. A copy of their
proposal was included in the Facility Committee Packet. Funding for this work will come from the budget designated in the Capital Improvement Plan (CIP).

Joe Kasle and Marilyn Franklin sat as the Facility Committee on April 17, 2012.

F. **Recommend approval of the following one Curriculum Committee agenda items:**

1. **Recommend approval of the revised 2012-2013 school year calendar**
   Refer to April 18, 2012 Curriculum Committee agenda item VII. The revised 2012-2013 school calendar was discussed at the Curriculum Committee meeting. The revision involves the date and time change for the Spring Parent-Teacher Conferences. The Curriculum Committee recommends School Board approval of the revised 2012-2013 school year calendar.

Jennifer Peltz and Marilyn Franklin sat as the Curriculum Committee on April 18, 2012. Board members Mort Grodsky and Ellen Redeker also attended the meeting.

G. **The Policy Committee did not meet in April**

XVII. **Topics for Discussion**

A. **Discussion Regarding the 2012-13 Nicolet High School District Employee Handbook**
   Jeff Dellutri will discuss the timeline for the approval of the 2012-13 Nicolet High School District Employee Handbook. Included in the School Board packet is a copy of the proposed Time Frame and Events regarding the Nicolet Employee Handbook including Retirement Benefits.

8. **Discussion and possible Action Regarding Other Post-employment Benefits (OPEB) and 403(b) Pension Benefits**
   Jeff Dellutri will discuss the valuations of OPEB options that were sent to the actuary, based upon discussions at the April 16, 2012 Budget and Finance Committee meeting.

C. **Update regarding the RTI Planning Process**
   Lisa Elliott, Director of Curriculum and Instruction, will be present to update the School Board on the RTI Planning Process.

D. **Discussion regarding participation in the ceremony for the Class of 2012**
   School Board members who wish to do so are invited to participate in the graduation ceremony for the Class of 2012. The ceremony will take place at 1:00 pm on Sunday, June 10, 2012 at Wisconsin Lutheran College.

XVIII. **Comments from the Public**
During this part of the meeting members of the audience may address the school board on any topic not on the agenda.

XIX. **Action Items**

A. **Recommend approval of overnight travel for the Nicolet Girls Soccer Team**
   The Varsity Girls Soccer team and managers will travel to Oshkosh on Friday evening April 27th and return to Nicolet on Saturday afternoon, April 28th. Information regarding the trip, fees and chaperones is included in the School Board packet.

B. **Recommend approval of the following policies as reviewed by the WASB:**
   342.1R **Guideline for Determining Space Availability in Special Education Programs/ Services for Nonresident Students**
   343.1 **Student Class Scheduling**
   343.1R **Class Schedule Change Procedures**
   343.2 **Class Size**
The above named policies were inadvertently left off of the Consent Agenda for the March School Board meeting. The policy Committee previously discussed the above named policies and approved them at the March 15, 2012 Policy Committee meeting. A copy of the policies is included in the School Board packet. The Policy Committee recommended School Board approval of the above named policies.

C. **Recommend approval of the returning baseball coaching staff**  
   Athletic Director/Director of Recreation, Kirk Krychowiak, recommended the appointments of the following returning Baseball Coaches to the Personnel Committee:  
   - Dick Sykes - Head Coach  
   - Jason Grodsky - Asst. Varsity Coach  
   - Alexander Dunn - JV Coach

D. **Recommend approval of the appointment of Michael Dierberger as a varsity assistant tennis coach**  
   Included in the School Board packet is information regarding Michael Dierberger as a varsity assistant tennis coach. Mr. Dierberger is replacing Paul Imig who had been approved at the March School Board meeting.

E. **Recommend approval of the appointment of William Shuster as a Frosh/Soph Study Hall Paraprofessional**  
   William Shuster is presently as swim coach at Nicolet. He will be appointed as the Frosh/Soph Study Hall Paraprofessional and from 7:15 am-1:30 pm. Principal Greg DePue recommends School Board approval of this appointment.

F. **Recommend approval of the resignation of Michael Hintze as a Special Education Paraprofessional**  
   Mr. Michael Hintze’s resignation is effective as of April 17, 2012.

G. **Recommend approval of the retirement of Carol Szudrowitz as a Special Education Paraprofessional**  
   Included in the School Board packet is a copy of a letter from Special Education Paraprofessional, Carol Szudrowitz, regarding her retirement at the end of the 2011-2012 school year.

XX. **Minutes and Reports**  
   A. **Minutes**  
      1. Budget & Finance Committee meeting of March 19, 2012  
      2. Curriculum Committee meeting of March 14, 2012  
      3. Facility Committee meeting of February 23, 2012  
      4. Personnel Committee meeting of March 20, 2012  
      5. Policy Committee meeting of March 15, 2012

B. **Calendar of meetings**  
   The May School Board meeting will be held on Monday, May 21, 2012 at 7:00 pm. Make note of the change of date. The regular School Board meeting was scheduled on Memorial Day.

C. **Board comments**

XXI. **Recommend convening into closed session according to Wisconsin Statutes 19.85(1)(c) for discussion of personnel issues.**

XXII. **Reconvene into Open Session**

XXIII. **Adjourn**